

# BURSARY PARTNERSHIPS PROGRAM

**Northern Alberta Development Council (NADC)** encourages employers and community organizations to invest in the future of northern Alberta by sponsoring a return service bursary for post-secondary students. The NADC Bursary Partnerships Program will match between \$1,000 and \$3,000 per student – to a total of \$6,000 per student. Higher matching funds are available for pharmacy or large animal veterinary students (\$6,000 per year), nurse practitioner students (\$9,000 per year), and medical or dentistry students (\$12,000 per year). Sponsors may provide a bursary amount that is higher than our matching fund limits. *(New sponsors, please contact the NADC to set up a Partnerships Bursary).*

Sponsors can provide a bursary to a student for a number of years or can sponsor a number of bursaries in one year to different students.

## Student Selection Process

The sponsor selects the student for their portion of the funding. These businesses and organizations usually advertise through local newspapers, various educational institutions or places of employment. Students must complete the Bursary Partnerships Program Student Application and submit to the sponsor for selection.

The sponsor submits the student's application to NADC for consideration of matching funds. In addition to the sponsor's criteria, applications will be reviewed by the NADC for the following criteria

- Students must be a resident of Alberta for 12 consecutive months before the start of your program
- Students must be enrolled full-time in a post-secondary program designated by Alberta Advance Education
- Students must not be in default of a provincial student loan
- Students must be at arm's length to the sponsor (not related and also selected through impartial means)
- Students must have reasonably good prospects for employment in northern Alberta upon graduation
- Students cannot receive both the NADC Bursary and the Partnerships Bursary during the same school year
- Students can receive more than one Partnerships Bursary; however, the total matching funds from NADC cannot exceed \$3,000 in the same academic year.

## Return Service Commitment

- Alberta Advanced Education will send the student a contract to commit to live and work anywhere in northern Alberta upon graduation (one month of return service is required for each \$500 of total bursary support).
- If the sponsor plans to employ the student following completion of studies, the sponsor can also sign a contract with the student and can tailor the contract to suit the organization or company's needs.
- Recipients who do not meet the return service commitment must repay the bursary. Please note that Alberta Advanced Education can only recover their portion of the funds, and cannot recover funds on behalf of a sponsor.

Visit [www.nadc.ca](http://www.nadc.ca) for applications and bursary information

(780) 624-6545 (toll free first dial 310-0000)



**Student:** Send your **original** application to your **Bursary Partnerships Program sponsor**. **DO NOT** mail to NADC.

**Sponsor:** Application must be submitted by **November 30<sup>th</sup>**, of the academic year for which the bursary is awarded.  
Send the student's **original** application and 'Sponsor Request for Matching Funds' to:  
**Northern Alberta Development Council**  
**Postal Bag 900 – 14**  
**Peace River, AB T8S 1T4**

**Please enter the code for your institution and program in Section 3 on Page 1 of the application.  
If your institution or program is not listed here, leave the space blank.**

### INSTITUTION CODE LIST

#### University Codes

2204	Athabasca University	2203	University of Lethbridge
2246	Concordia University College of Alberta	2243	Mount Royal University
2247	Grant Mac Ewan University	5410	University of Northern British Columbia
2255	Kings University College	2301	University of Regina
2201	University of Alberta	2302	University of Saskatchewan
2101	University of British Columbia	2511	University of Toronto
2202	University of Calgary	2106	University of Victoria

#### College and Technical School Codes

5110	Alberta College of Art & Design	2226	NorQuest College
1255	Blue Quills First Nations College	2221	Northern Alberta Institute of Technology (NAIT)
2218	Bow Valley College	2020	Northern Lakes College
2245	Canadian University College	2224	Olds College
2241	Grande Prairie Regional College	2007	Peace River Bible Institute
2230	Keyano College	2219	Portage College
2225	Lakeland College	5677	Professional Medical Associates - St. Albert
2220	Lethbridge College	2244	Red Deer College
2242	Medicine Hat College	2222	Southern Alberta Institute of Technology (SAIT)

### PROGRAM CODE LIST

#### University Codes

548	Aeronautical Engineering	523	Forestry	507	Pharmacy
520	Agriculture	542	General Studies	530	Physical Education (Kinesiology)
521	Architecture	506	Graduate Studies (Masters)	562	Post Diploma Nursing
525	Arts	524	Home Economics	510	Post Graduate Studies (Doctorate)
533	Business Administration/Commerce	525	Humanities	540	Recreation Administration
522	Dental Hygiene	501	Law	534	Rehabilitation Medicine
503	Dentistry	508	Master Business Admin. (MBA)	532	Science
525	Economics	527	Medical Lab Science	525	Social Science
537	Education	500	Medicine	535	Social Work
531	Engineering	528	Nursing	536	Theology
526	Fine Arts	504	Optometry	502	Veterinary Medicine

#### College and Technical School Codes

561	Accounting	578	Electrical Engineering	528	Nursing (Degree)
520	Agriculture	136	EMT - Ambulance	650	Office Administration
600	Animal Health Technology	904	EMT - Paramedic	507	Pharmacy
577	Architectural/Structural Engineering	624	Engineering Design/Drafting	530	Physical Education
521	Architecture	523	Forestry	580	Power Engineering
525	Arts	542	General Studies	420	Practical Nurse / LPN
612	Arts & Design	565	Health Sciences	585	Radio/Television/Broadcast Arts
541	Aviation & Related Technologies	681	Heavy Equipment Operator	540	Recreation Administration
568	Beauty Culture	524	Home Economics	534	Rehabilitation Medicine
609	Biological Sciences	609	Hospitality Services	615	Rehabilitation Services
533	Business/Admin/Commerce	628	Instrumentation Engineering	571	Religion (Certificate or Diploma)
576	Chemical /Mineral Engineering	573	Journalism (Diploma)	532	Science
575	Civil Engineering	596	Legal Assistant/Court Reporter	574	Secretarial Arts
586	Commercial Cooking/Baking	594	Law Enforcement	535	Social Work
566	Community Services	644	Legal Secretary	614	Teacher's Assistant
563	Computer Technology	642	Massage	630	Telecommun. Engineering Tech.
622	Dental Assistant	579	Mechanical Engineering	611	Theatre Arts
522	Dental Hygiene	593	Mechanics	536	Theology (Degree)
572	Early Childhood Education	610	Music	595	Travel/Tourism
537	Education	562	Nursing (Diploma)	616	Visual Arts/Communication

# Bursary Partnerships Program Student Application

Alberta Advanced Education ("AE") and the Northern Alberta Development Council ("NADC") work together to offer the Northern Alberta Development Council Bursary ("NADC Bursary").

AE is collecting this personal information under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (Alberta) ("FOIP") to determine and verify your eligibility for financial assistance, to administer (including research, statistical analysis, and evaluations) and to enforce student financial assistance programs in accordance with the Student Financial Assistance Act (Alberta). The use and disclosure of your personal information is managed in accordance with FOIP.

The NADC is collecting this personal information under the authority of s.33(c) of FOIP to assist AE in determining your eligibility for and to administer the NADC Bursary, and for research, statistical analysis and evaluations about NADC programs. The use and disclosure of your personal information is managed in accordance with FOIP.

If you have any questions about the collection, use or disclosure of this information, call the Student Aid Alberta Service Centre toll free at 1-855-606-2096 from anywhere in North America. You can also mail your questions to Student Aid Alberta, Privacy Officer, PO Box 28000 Stn Main, Edmonton AB T5J 4R4.

**Please complete in ink**

Alberta Student Number

Social Insurance Number

## Section 1 CONTACT INFORMATION

Last Name	First Name
Apartment or Box Number	Street Address
Town or City	Prov. Country Postal Code
Email Address	Home Phone Number Cell Phone Number

## Section 2 PERSONAL INFORMATION

Citizenship (Visa students are not eligible) <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident (Landed Immigrant) <input type="checkbox"/> Protected Persons	
Have you lived in Alberta all your life? <input type="checkbox"/> Yes <input type="checkbox"/> No, since: Month Year	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Are you an Aboriginal Student <input type="checkbox"/> Yes <input type="checkbox"/> No	Birthdate Day Month Year

## Section 3 EDUCATIONAL INFORMATION

Name of Post-Secondary Institution	Institution Code	Program Code (see previous page)
Town / City	Campus Name (if not attending main campus)	
Program Enrolled in (be specific)	Program Type <input type="checkbox"/> Diploma <input type="checkbox"/> Masters <input type="checkbox"/> Certificate <input type="checkbox"/> Degree <input type="checkbox"/> PHD	
Major / Minor	Student Identification Number (from the school you will attend)	
What year of your program are you entering? <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	Length of program in years <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
Dates you will be attending school in the upcoming school year From: Day Month Year To: Day Month Year		When will you complete your program? Date Day Month Year
When will you be available for work? Month Year		

**Have you answered ALL the questions?**

### FOR OFFICE USE ONLY

TOTAL AWARD	INSTIT.	PGM.	DAY MO. YEAR	DAY MO. YEAR	WKS.	YR	LENGTH
ORI. ADD	DAY MO. YEAR	AWARD KEY			APP KEY		
ASP Authorization				E			

**Section 3 (Continued) (Optional)**

Latest high school average \_\_\_\_% **or** Latest Grade Point Average \_\_\_\_ out of \_\_\_\_ (Attach a printout of your latest unofficial transcript or a copy of your latest official transcript)

Are you repeating a year of study?  Yes  No

**Previous Post-Secondary Education**

Institution	Program	Degree	Years Completed

**Section 4 FINANCIAL INFORMATION (Optional)**

If you are a SINGLE student, please indicate if you are living with parent(s) during your post-secondary studies?  Yes  No

MONTHLY EXPENSES (while in school)		MONTHLY RESOURCES (while in school)	
Rent / Mortgage payment		Wages / Salary after deductions	
Utilities (power, heating, water, phone)		Spouse's income after deductions	
Food / Clothing / Personal Care		Contributions from parents	
Transportation		Child support / alimony	
Child care / Babysitting		Training allowance List:	
Additional expenses (i.e. medical) List:		Government funding (excluding loans and lines of credit) List:	
<b>Total monthly expenses</b>		<b>Total monthly resources</b>	
ANNUAL EDUCATION EXPENSES		OTHER RESOURCES	
Tuition		Savings when you start school	
Fees		Other funding, grants or scholarships (excluding loans and lines of credit) List:	
Books / Supplies / Instruments			
<b>Total education expenses</b>		<b>Total other resources</b>	

ASSETS	Value
Registered Retirement Savings Plan	
Assets (i.e. term deposits, bonds, stocks)	
<b>Total assets</b>	

**Have you answered ALL the questions?**

**Section 5 RESIDENCE (Optional)**

What do you consider your home community? (This information may be publicized with your name)

List where you have lived in northern Alberta	From	To	Number of years
<b>Total years in northern Alberta</b>			

**Section 6 EMPLOYMENT IN NORTHERN ALBERTA (Optional)**

List periods of employment in northern Alberta (Complete this even if you have included a resume)

Employer	Location	Phone	Type of work	Number of years	
				Full-time	Part-time
<b>Total years in northern Alberta (Full-time and Part-time)</b>					

**Section 7 STUDENT REMARKS**

The NADC Bursary Partnerships Program is intended to attract graduates to live and work in northern Alberta. Bursary recipients must live and work in northern Alberta within six months of graduation. The Return Service Obligation is one full-time month (or equivalent) for every \$500 of bursary funds received. Students who do not work in the north will be required to repay the bursary.

What are your main reasons for wanting to live and work in northern Alberta?

Outline the employment opportunities you see in northern Alberta in your field of studies:

**Section 8**

Please indicate how you heard about the NADC Bursary (check more than one if applicable):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Twitter/Facebook | <input type="checkbox"/> Family              | <input type="checkbox"/> School / College Advisor _____             |
| <input type="checkbox"/> Student Aid      | <input type="checkbox"/> Friends             | <input type="checkbox"/> School Website                             |
| <input type="checkbox"/> NADC Website     | <input type="checkbox"/> Search Engine _____ | <input type="checkbox"/> NADC Awards Bursaries Scholarships Booklet |
| <input type="checkbox"/> Flyer _____      | <input type="checkbox"/> Sponsor             | <input type="checkbox"/> Other _____                                |

**Have you answered ALL the questions?**

## Section 9 DECLARATION OF APPLICANT

### I declare that:

- ♦ the information given on this application is true and complete and I understand it is subject to audit.

### I agree to:

- ♦ immediately notify Alberta Advanced Education in writing if I change my educational institution, program or study period;
- ♦ provide information or documents as requested by Alberta Advanced Education to verify any statement made in this application; and

### I understand that:

- ♦ **I may have to immediately repay my bursary if there are changes to my educational institution, program or study period, or I do not fulfill my return service requirement;**
- ♦ if I make a false or misleading statement in this application or fail to disclose information as requested by Alberta Advanced Education, I may be denied financial assistance and/or required to immediately repay all financial assistance received;
- ♦ Alberta Advanced Education is not responsible for securing my employment after I have completed my course of study.

### I consent to:

- ♦ the disclosure and exchange of personal information and documents by and between Alberta Advanced Education and post-secondary institutions and any third party authorized to collect a debt owed to the Crown;
- ♦ the Northern Alberta Development Council (NADC) accessing this application and releasing information contained herein to employers and other government agencies for consideration under the Bursary Partnerships Program or to employers interested in hiring bursary recipients;
- ♦ the release and exchange of this information by and between the NADC, the Federal Government and Alberta Advanced Education for the purposes of statistical analysis and program evaluation;
- ♦ NADC contacting and obtaining information from future employer(s) to verify employment data as required under the conditions of the bursary contract; and
- ♦ the public release of my city/town, residency and educational information if I receive the NADC Bursary.

Signature *(in ink)*

Today's Date *(in ink)*

day

month

Year

**Applications can be accessed on-line but must be printed, signed, and original sent to the sponsor**

**Applications must be sent by the sponsor to the NADC by November 30<sup>th</sup>, of the academic year for which the bursary is awarded.**

### STUDENT

#### Did you:

- complete all the application questions?
- sign and date the application?

Send your **original** application to your Bursary Partnerships Program sponsor.

**Do not** mail to NADC.

### SPONSOR

Send student's **original** application and '**Sponsor Request for Matching Funds**' form to:

**Northern Alberta Development Council  
Postal Bag 900 – 14  
Peace River, AB T8S 1T4**

**(780) 624-6545 (toll free first dial 310-0000)**

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